

## Joint Public Protection Committee Actions Arising from Previous Meetings

Ref	Meeting Item	Action	Officer	Update
1.	14 March 2022 <b>West Berkshire Water Safety Partnership Annual report 2021/22</b>	Jon Winstanley to raise the possibility of installing defibrillators alongside the water safety cabinets with the partnership	JW	JW has confirmed this matter was discussed at the last WSP meeting and they have concluded that it would be possible to do this.  Officers are now looking into how this could be financed.
2.	13 June 2022 <b>Priorities Update – Emerging Issues</b>	Sean Murphy to sign off the performance framework for the forthcoming year in consultation with the Chairman and Vice Chairman of the Joint Public Protection Committee	SM	The Delegated Officer decision was signed off on the 24 June 2022.
3.	13 June 2022 <b>Priorities Update – Emerging Issues</b>	A link to the Food Standards Agency Ratings was included on the PPP website.	MF	Social Media Posts circulated to encourage residents to look at the ratings of the premises they frequented. Additional campaign highlighting high performing venues to be undertaken. Some social media posts issued around high performing premises.
4.	13 June 2022 <b>PPP Communications and Engagement Plan 2022/23 to 2024/25</b>	PPP Comms Plan to be circulated to the partner authority Communications Teams	MF	Document was circulated to the Communications Teams post the meeting. PPP Officers attend partner authority Comms meetings when invited to do so.

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5.	13 June 2022 <b>Terms of Reference</b>	<p>Councillor Bridgman raised that now the Committee was four Members, whether the quorum for the meeting should be reduced to two Executive Members and asked if officers could reflect on this after the meeting.</p> <p>Councillor Marino requested that officers also consider whether it would be appropriate to increase the Committee's membership which would allow the quorum to remain unchanged</p>	SM	<p>Legal advice sought on the quorum requirements. The Deputy MO has confirmed that a quorum of two would be acceptable. If Members are minded to agree to this at this meeting the revised terms of reference (attached) to be signed off.</p> <p>Officers have looked at other authorities with similar arrangements and the current make-up is in line with those models. This would however be a decision for Members to make.</p>